

## BRISTOL TOWNSHIP

2501 BATH ROAD  
BRISTOL, PA 19007

September 15, 2016

## COUNCIL MEETING

President Bowen called the meeting to order at 7:02 PM.

|            |                           |         |
|------------|---------------------------|---------|
| Roll Call: | President Bowen           | Present |
|            | Vice President Longhitano | Present |
|            | Mr. Allen                 | Present |
|            | Mr. Antonello             | Present |
|            | Mr. Glasson               | Present |
|            | Mr. Monahan               | Present |
|            | Mrs. Murphy               | Present |

Also Present: William J. McCauley, III, Township Manager; Scott Swichar, Deputy Township Manager; Edward Zanine, Deputy Township Solicitor; Kate Murphy, Township Secretary.

Council President Bowen announced that the monthly reports are available for review in the Township Manager's Office and public comment on land development and official items will be taken during the meeting. In addition, residents may offer general comments at the end of the meeting.

Council President Bowen stated matters of personnel and litigation were discussed in executive session prior to the meeting.

Township Solicitor, Edward Zanine, announced that prior to the meeting in Executive Session there were extensive talks concerning personnel matters, labor negotiations as well as contract negotiations for the Police Benevolent Association (PBA), SEIU and Crossing Guards.

### VOUCHER LIST & MINUTES

- A. Call for a motion to approve the outstanding Voucher List and Requisitions for September 15, 2016.

*Motion by Mr. Monahan and seconded by Mr. Antonello to approve the outstanding voucher list and requisitions for September 15, 2016.*

BRISTOL TOWNSHIP COUNCIL MEETING  
September 15, 2016

*Motion carried unanimously by a vote of 7-0 with Councilman Glasson abstaining from payment to McIntyre Plumbing on page 7.*

B. Call for a motion to approve minutes from the Council Meeting on July 26, 2016.

*Motion by Mr. Allen and seconded by Mr. Antonello to approve the minutes from the Council Meeting on July 26, 2016.*

*Motion carried unanimously by a vote of 7 – 0.*

C. Call for a motion to approve minutes from Council Meeting on August 11, 2016.

*Motion by Mr. Monahan and seconded by Mr. Glasson to approve minutes from the Council Meeting on August 11, 2016.*

*Motion carried by a vote of 6-0. Vice President Longhitano abstained due to absence.*

D. Call for a motion to approve minutes from Council Meeting on August 18, 2016.

*Motion by Vice President Longhitano and seconded by Mr. Allen to approve minutes from the Council Meeting on August 18, 2016.*

*Motion carried unanimously by a vote of 7 – 0.*

**PRESENTATIONS and APPOINTMENTS**

**A. Presentation of Certificates of Commendations for exemplary recycling efforts.**

Deputy Township Manager Scott Swichar announced that the Township's Fall Festival will be held on Saturday September 24 from 11:00 am to 4:00 pm at the Municipal Complex. The Give and Take Little Circus will perform at the event as well as music, hayrides, pumpkin patch and other family fun activities. The rain date will be September 25.

The 2016 Fall Clean-Up will be on Saturday October 22nd from 8:00am to 2:00pm. This event will be rain or shine.

Mr. Swichar thanked the residents for their commitment to making Bristol Township a "Greener" place to live with their outstanding recycling efforts.

**B. Swearing in of New Police Officers**

Public Safety Director, Robert Coulton, announced the hiring of five (5) new Police Officers. With the hiring of the new police officers the department is continuing to fill positions left vacant through attrition. The hiring will bring the Department up to 61 sworn officers with an authorized

## BRISTOL TOWNSHIP COUNCIL MEETING

September 15, 2016

strength of 61 officers in the budget. The five police officers started their employment with the Bristol Township Police Department on September 8, 2016.

Officer John Jennings was born and raised in Abington Pennsylvania and is a graduate of Abington High School. Jennings enlisted in the Army and reported to Fort Benning, Georgia Army Base for basic training. He assumed the role of infantry squad leader and was deployed to Afghanistan. Jennings has experience working as a security officer.

Officer Elaine Diaz was born in Perth Amboy, New Jersey. Diaz enlisted in the Army Reserves in 2008 and was deployed to Afghanistan. She has over three years' experience as a security officer as well as a correction officer in the City of Philadelphia.

Officer Timothy Kinkade was raised in Levittown Pennsylvania and graduated from Pennsbury High School in June 2007. Kinkade attended West Chester University where he received a Bachelor of Science Degree in Criminal Justice. He enlisted in the Marine Corps in January of 2009 and was deployed to Afghanistan. He has experience working as a sales representative and range security officer for Classic Pistol.

Officer Ashley Stone was raised in Bucks County, Pennsylvania. Stone attended West Chester University where she received a Bachelor of Arts Degree, majoring in Criminal Justice. Stone attended Delaware County Police Academy located in Media Pennsylvania. She has experience working as a security officer for high school and college campuses.

Officer Charles Pritchett was raised in Berwyn, Pennsylvania. Pritchett is a graduate of Shippensburg University and received a Bachelor of Science Degree in Criminal Justice. He has experience as an account manager for CMS logistics.

The Honorable Frank W. Peranteau administered the Oath of Office to all five new police officers.

Council President Bowen expressed his pride in the Police Department and the professional service they provide to the community. Council vowed to rebuild a better Police Department in a sensible, cost effective manner and they are thrilled to have the department back at full strength.

### **C. Presentation from Heritage Conservancy**

Kristine S. Kern, Director of Resource for the Heritage Conservancy presented The Bristol-Marsh-Croydon Woods Trail Project. Heritage Conservancy is seeking support from Bristol Township and adjacent landowners to secure the complete trail route which is approximately 4,500 feet along the PECO high-tension line within the Township. As a two-mile segment along the larger East Coast Greenway, the Bristol-Marsh-Croydon Woods Trail will draw visitors, spur revitalization and enhance quality of life for residents and visitors alike.

Ms. Kern stated the land consists of both commercial and residential properties and that the residential part was a fairly deep lot that would allow a buffer and therefore would not impact the residential use. Further, the land owner would be compensated.

The Heritage Conservancy, founded in 1956, is based in Doylestown, PA, and serves Bucks and Montgomery Counties. Heritage Conservancy is committed to being the region's premier, nationally accredited conservator. They are a community based organization dedicated to the preservation and protection of significant open spaces, natural resources, and our historic heritage. A champion of conservation best practices, Heritage Conservancy believes that everyone is responsible for stewardship and seeks to enlighten, engage, and empower others to help achieve this mutual vision.

Barbara Bill inquired about the safety of residents during the deer hunt.

Ms. Kern stated that the Bucks County Athletic Association has been notified and that bow hunters will be stationed in the trees with a range of 20-30 yards shooting downward in a limited area.

**ORDINANCES and RESOLUTIONS**

- A. A Resolution Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for Traffic Signal Intersection Improvements in the Amount of \$300,000: Consideration to Adopt.**

Mr. McCauley stated that the Township is applying for \$300,000 which would be the match for the Green Light Go Grant that we received from the Pennsylvania Department of Transportation.

*Motion by Mr. Antonello and seconded by Mr. Monahan Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for Traffic Signal Intersection Improvements in the Amount of \$300,000.*

*Motion carried unanimously by a vote of 7 – 0.*

- B. A Resolution Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for Emergency Radios for Police, EMS, Volunteer Fire, and the Fire Marshal's Office in the Amount of \$220,712: Consideration to Adopt.**

Mr. McCauley stated that as part of a seven-year grant program to purchase and/or make payments on bonds/loans to replace emergency service radios, The Township will submit its sixth grant application in order to comply with the new Bucks County emergency radio system mandate.

*Motion by Vice President Longhitano and seconded by Mrs. Murphy Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for Emergency Radios for Police, EMS, Volunteer Fire, and the Fire Marshal's Office in the Amount of \$220,712.*

*Motion carried unanimously by a vote of 7 – 0.*

**C. A Resolution Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for WearGuard Body Cameras for Police Officers in the Amount of \$57,000: Consideration to Adopt.**

*Motion by Mrs. Murphy and seconded by Mr. Allen Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for WearGuard Body Cameras for Police Officers in the Amount of \$57,000.*

*Motion carried unanimously by a vote of 7 – 0.*

**D. A Resolution Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for a Police Transport Van in the Amount of \$55,000: Consideration to Adopt.**

Mr. McCauley stated this grant would allow the Township to replace the current antiquated police van used to transport prisoners.

*Motion by Mr. Glasson and seconded by Mr. Monahan Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for a Police Transport Van in the Amount of \$55,000.*

*Motion carried unanimously by a vote of 7 – 0.*

**E. A Resolution Authorizing an Intergovernmental Agreement to Participate in a Joint Grant Application for Towns Against Graffiti: Consideration to Adopt.**

*Motion by Mr. Antonello and seconded by Vice President Longhitano Authorizing an Intergovernmental Agreement to Participate in a Joint Grant Application for Towns Against Graffiti.*

*Motion carried unanimously by a vote of 7 – 0.*

**F. A Resolution Authorizing Participation in the Bucks County Consortium's VERIZON Cable Franchise Agreement Negotiations Project: Consideration to Adopt.**

Mr. McCauley stated that the original cable franchise agreements with Verizon are coming up for renewal. The Bucks County Consortium of Communities of which the Township is a member, is engaging the law firm of Daniel Cohen from Pittsburgh. Participating municipalities will share in the cost based on population. Bristol Township's share is between \$7,000 and \$8,000 of \$62,000.

BRISTOL TOWNSHIP COUNCIL MEETING  
September 15, 2016

*Motion by Mrs. Murphy and seconded by Mr. Glasson Authorizing Participation in the Bucks County Consortium's VERIZON Cable Franchise Agreement Negotiations Project*

*Motion carried by a vote of 6 – 0. Councilman Allen abstained due to conflict of interest.*

*Motion by Mr. Antonello and seconded by Mr. Allen to Amend the Agenda to include Item 7G.*

*Motion carried unanimously by a vote of 7 – 0.*

- G. A Resolution Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for a Storage Shed for the Bristol Township Levittown Fire Company #2 in the Amount of \$78,425.00: Consideration to Adopt.**

President Bowen read the Resolution in to the record.

*Motion by Mr. Antonello and seconded by Mr. Allen Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for a Storage Shed for the Bristol Township Levittown Fire Company #2 in the Amount of \$78,425.00.*

*Motion carried unanimously by a vote of 7 – 0.*

**REPORT FROM TOWNSHIP MANAGER**

Township Manager McCauley stated the Department of Environmental Protection (DEP) conducted a surprise inspection at the Bristol Township Wastewater Treatment Plant this past August and he is pleased to report that the DEP found no violations and the Township received a clean compliance inspection report.

Mr. Antonello inquired about Item 7A concerning the match funds from the Green Light Go Grant and if there was a specific intersection for the grant.

Mr. Swichar stated that the intersection is Millcreek Road and Orangewood Road.

**REPORT FROM TOWNSHIP SOLICITOR**

No Formal Report.

**NEW BUSINESS**

- A. 2017 Financial Requirement and Minimum Municipal Obligation for Bristol Township Non-Uniform Pension Plan: Consideration to take Appropriate Action.**

BRISTOL TOWNSHIP COUNCIL MEETING  
September 15, 2016

Mr. McCauley stated that it is the recommendation of the administration that Council approve the Minimal Municipal Obligation for the Non-Uniform Pension Plan in the amount of \$36,127.00

*Motion by Mr. Glasson and seconded by Mr. Allen to Approve the Minimum Municipal Obligation for the Non-Uniform Pension Plan in 2017 in the amount of \$36,127.00.*

*Motion carried unanimously by a vote of 7 – 0.*

**B. Bids for Intersection Improvements at Millcreek Road and Orangewood Road: Consideration to take Appropriate Action.**

Mr. McCauley stated that the Township received two (2) bids for improvements for the intersection at Millcreek Road and Orangewood Road through the 2016 Bucks Count Redevelopment Authority Grant and it is the recommendation of the administration to accept the low bid from Armour & Sons in the amount of \$234,683.00.

Barbara Bill asked what the scope of work would be at the intersection.

Mr. Swichar stated that the traffic signal system was being updated to comply with PennDot's requirements ranging from new conduits to ADA ramps.

*Motion by Mr. Monahan and seconded by Mr. Glasson to Accept the Low Bid from Armour Electric in the Amount of \$234,683.00.*

*Motion carried unanimously by a vote of 7 – 0.*

**C. Tentative Agreement for New Collective Bargaining Agreement with Transport Workers Union of America Local 282, AFL-CIO, Crossing Guards: Consideration to take Appropriate Action.**

Township Manager McCauley reported that Crossing Guards have tentatively ratified the new Collective Bargaining Agreement with added language. This is a four year agreement with a \$150 lump sum bonus not added into their basic rate of pay. Wage increases of 4% for 2016, 3% for 2017, 2% for 2018 and 4% for 2019. The union agreed to return Easter Monday as a paid holiday. Paid personal days were increased to five (5) per year. Funeral leave was reduced to apply to immediate family members. The grievance procedure will be the same as the other collective bargaining agreements and a leave of absence clause was added to allow for up to five weeks unpaid leave due to non-work injury or illness.

*Motion by Vice President Longhitano and seconded by Mr. Antonello to Accept the Tentative Agreement for New Collective Bargaining Agreement with Transport Workers Union of America Local 282, AFL-CIO, Crossing Guards.*

*Motion carried unanimously by a vote of 7 – 0.*

**D. Change Order # 1 for 2016 Milling & Paving Program Contract in the Amount of \$207,254.35: Consideration to Accept.**

Township Engineer, Kurt Schroeder presented the Change Order for the 2016 Road Program that includes the deduction of the Schumacher Section roads and Alternate Bid # 1 for the Administration Building Parking Lot work. This further includes the addition of Haines Road, Edgely Road, River Road and the Island Road. Due to the waterline work on River Road, Aqua PA has agreed to pay a sum \$122, 100.00 in lieu of paving the half width of River Road that they are required to do as part of their main replacement which results in 60% of the Township cost for the entire overlay of River Road. The resulting change order provides the addition of \$207,254.35 to the original contract amount for a revised contract sum of \$2,013,494.98. This change order does not take into account the final contract adjustments for actual work completed and it is anticipated that the final contract sum will be less than this Change Order. It is the recommendation of Gilmore & Associates to approve the Change Order and to send the invoice to Aqua PA in order to request General Asphalt to begin paving and complete the contract for 2016 Road Program.

Councilman Antonello inquired if PECO had a timeframe to when the Schumacher Section would be paved so that he may keep the residents informed.

Mr. Schroeder stated a timeframe has not been given as this was an unexpected event.

Antonello further questioned PECO's ability to get the underground power line issue rectified.

Schroeder stated that PECO has been proactive with monitoring any gas leaks and having a crew on site immediately if that were to arise.

Antonello asked that the Township and especially the residents be kept informed and up to date on this issue. He further stated he will reach out to other elected officials to apply pressure to PECO to get this issue clarified.

*Motion by Mr. Glasson and seconded by Mr. Allen to Accept Change Order # 1 for 2016 Milling & Paving Program Contract in the Amount of \$206,868.35.*

West Rexler asked for clarification on the amount of the change order.

President Bowen requested a second motion to reflect the correct amount of the change order.

*Motion by Mr. Glasson and seconded by Mr. Allen to Accept Change Order # 1 for 2016 Milling & Paving Program Contract in the Amount of \$207,254.35.*

*Motion carried unanimously by a vote of 7 – 0.*

**COMMENTS FROM COUNCIL MEMBERS**

Councilman Allen inquired if there was an update on the cost analysis of permit fees for the new



BRISTOL TOWNSHIP COUNCIL MEETING  
September 15, 2016

roof at Truman High School .

Mr. McCauley stated that the cost analysis was work in progress.

Vice President Longhitano announced Pennsylvania's 10<sup>th</sup> Annual War Dog Memorial will be held at the Municipal Building on Friday September 16<sup>th</sup> at 6:00 pm. Additional ceremonies will take place afterwards at the Delaware Valley Vietnam Veterans (DV3) headquarters.

Councilman Antonello added that the ceremony at DV3 is in honor of POW/MIA.

**OPPORTUNITY FOR RESIDENTS TO ADDRESS COUNCIL**

Dave McDonald, 7028 Bristol Pike, requested help from the Township concerning the Coco Café located on the 7000 block of Bristol Pike. The business is operating at very late hours, 2 am to 6 am and attracting people from out-of-state, who are participating in violence, to the point where Route 13 has been closed down and residents including Mr. McDonald being assaulted.

Councilman Antonello asked for the location of the business.

Mr. McDonald believes that address is either 7022 or 7024 Bristol Pike. The parking lot allows for six (6) cars and is overran with to the point that they overflow into other businesses and residential lots. Mr. Antonello asked if this was a different business before and the hours of operation. Councilman Glasson stated he is aware that this opened as a Hookah Bar and has since become a "hangout" which is disrupting the surrounding area. Mr. Antonello thanked Mr. McDonald for bringing this to the Township's attention and apologized that it has come to this point.

Mustafa Isik, 7025 Bristol Pike, reiterated the need for action concerning the Coco Café and asked that the issue be addressed as the violence is escalating.

John Riotto, 2160 Maple Avenue, reported that Public Safety Director Coulton and the administration worked hard on recruiting the Township's five new Police Officers. On behalf of the Civil Service Commission which includes Scott Burroughs, Raymond Blalock and Solicitor Russ Sacco, he thanked all involved in getting these outstanding officers onto the Bristol Township Police Department.

Riotto further stated there is a vacancy on the Civil Service Commission.

Township Manager McCauley thanked the Civil Service Commission for their dedicated work during the recruitment and hiring process. President Bowen and Vice President Longhitano thanked the Commission as well.

Bill Marshall, 306 Oaktree Drive, presented Council with his concerns with the traffic issues at the intersection of Haines & Millcreek Parkway. In July of 2013 the Marshall's brought their concerns to the Township in regards to the amount of accidents occurring at this intersection. Vehicles have crashed into the back of four (4) different homes with one just as recent as two months ago. Residents of the Oaktree section have been informed that the Township will begin to

BRISTOL TOWNSHIP COUNCIL MEETING

September 15, 2016

remove all trees, shrubs, or landscape material along the roadway located in the back of their homes which will result in no protection if another vehicle should happen to be involved in an accident. Mr. Marshall requested that the necessary procedures are taken in updating the traffic light located at the intersection.

McCauley stated that this intersection is projected to have the traffic signal updated and will instruct the Public Safety Director, Public Works Director and the Township Engineer to work together with PennDot to ensure the residents safety.

West Rexler, West Bristol, questioned why the Township's Finance Officer did not identify himself in court and discussed traffic violations perpetrated by a Bristol Township Police Officer.

*Motion by President Bowen and seconded by the entire Council to adjourn the meeting.*

*Motion carried unanimously by a vote of 7-0.*

*The meeting was adjourned at 8:36 pm.*

BRISTOL TOWNSHIP COUNCIL MEETING  
September 15, 2016

RECAP OF SEPTEMBER 15, 2016 TOWNSHIP COUNCIL MEETING

1. Approved the outstanding Voucher List and Requisitions from September 15, 2016.
2. Approved the July 26, 2016, August 11, 2016, and August 11, 2016 Council Meeting Minutes.
3. Presented Monthly Awards for Exemplary Recycling Performance.
4. Swearing in of John Jennings to the Bristol Township Police Department.
5. Swearing in of Elaine Diaz to the Bristol Township Police Department.
6. Swearing in of Timothy Kinkade to the Bristol Township Police Department
7. Swearing in of Ashley Stone to the Bristol Township Police Department.
8. Swearing in of Charles Pritchett to the Bristol Township Police Department.
9. Presentation from the Heritage Conservancy.
10. Approved Resolution 2016-45 Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for Traffic Signal Intersection Improvements in the Amount of \$300,000.
11. Approved Resolution 2016-46 the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for Emergency Radios for Police, EMS, Volunteer Fire, and the Fire Marshal's Office in the Amount of \$220,712.
12. Approved Resolution 2016-47 Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for WearGuard Body Cameras for Police Officers in the Amount of \$57,000.
13. Approved Resolution 2016-48 Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for a Police Transport Van in the Amount of \$55,000.
14. Approved Resolution 2016-49 Authorizing the Approving an Intergovernmental Agreement to Participate in a Joint Grant Application for Towns Against Graffiti.
15. Approved Resolution 2016-50 Authorizing Participation in the Bucks County Consortium's VERIZON Cable Franchise Agreement Negotiations Project.
16. Approved Motion to Amend the Agenda to add Item 7G.

BRISTOL TOWNSHIP COUNCIL MEETING

September 15, 2016

17. Approved Resolution 2016-51 Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for a Storage Shed for Bristol Township Levittown Fire Company #2 in the amount of \$78,425.00.
18. Approved the 2017 Financial Requirement and Minimum Municipal Obligation for the Non-Uniform Pension Plan in the amount of \$36,127.00.
19. Accepted Bids for Intersection Improvements at Millcreek Road and Orangewood Road.
20. Approved a New Tentative Agreement for New Collective Bargaining Agreement with Transport Workers Union of America 282, AFL-CIO, Crossing Guards.

Meeting Adjourned at 8:38pm.