

BRISTOL TOWNSHIP

2501 BATH ROAD
BRISTOL, PA 19007

June 15, 2017

COUNCIL MEETING

President Bowen called the meeting to order at 7:10 PM.

Roll Call:	President Bowen	Present
	Mr. Allen	Present
	Mr. Antonello	Present
	Mr. Glasson	Present
	Mr. Monahan	Present
	Mrs. Murphy	Present

Also, Present: William J. McCauley, III, Township Manager, Scott Swichar, Deputy Township Manager; Randall C. Flager, Township Solicitor; Edward Zanine, Deputy Township Solicitor; Kate Murphy, Township Secretary.

Township Solicitor, Randall C. Flager announced that general personnel and legal matters were discussed in Executive Session prior to the meeting.

Council President Bowen announced that the monthly reports are available for review in the Township Manager's Office and public comment on land development and official items will be taken during the meeting. In addition, residents may offer general comments at the end of the meeting.

VOUCHER LIST & MINUTES

- A. Call for a motion to approve the outstanding Voucher List and Requisitions for June 15, 2017

Motion by Mr. Glasson and seconded by Vice President Murphy to approve the outstanding voucher list and requisitions for June 15, 2017.

Motion carried unanimously by a vote of 6-0.

- B. Call for a motion to approve the minutes from the Council Meeting on May 18, 2017

Motion by Mr. Allen and seconded by Vice President Murphy to approve the minutes of the Council Meeting on May 18, 2017.

Motion carried unanimously by a vote of 6 – 0.

PRESENTATIONS and APPOINTMENTS

A. Confirmation of Appointment of New Council Member to Fill the Unexpired Term of Amber Longhitano.

Township Solicitor, Randall Flager, requested Council reaffirm their vote from May 18, 2017 Council meeting naming Maryann Wagner to fill the vacated council seat of Amber Longhitano.

Motion by Vice President Murphy and seconded by Mr. Glasson to confirm the appointment of Maryann Wagner to Fill the Unexpired Term of Amber Longhitano.

Motion carried unanimously by a vote of 6 – 0.

B. Swearing-In of New Council Member.

The Honorable Robert Wagner administered the Oath of Office to Maryann Wagner.

Councilwoman Wagner thanked Council for the opportunity to serve and looks forward to continuing to make Bristol Township a great place to raise our children.

Motion by Vice President Murphy and seconded by Mr. Glasson to appoint Chris Harkins to fill the unexpired term of Ron Smith on the Planning Commission.

Motion carried unanimously by a vote of 7 – 0.

C. Presentation of Certificates of Commendations for exemplary recycling efforts.

Deputy Township Manager, Scott Swichar announced the “It All Fits” campaign. Bristol Township will encourage residents to recycle and eliminate contamination in recycling and yard waste with a new public information campaign called ‘It all fits.’ The campaign includes a postcard with an attached magnet that residents can keep on their refrigerator as a reminder to recycle. The campaign has been funded by several sources: A Pennsylvania Department of Environmental Protection (PA DEP) Recycling Development and Implementation Grant has funded the cost of printing; and a PA DEP/ Recycling Technical Assistance Project performed by MSW Consultants, has funded the campaign design. Bristol Township residents will receive the ‘It all fits’ postcard/magnet in the coming weeks. For more information regarding recycling and waste disposal contact Bristol Township at 267-812-2950.

Council President Bowen presented a \$50 Gift Certificate to the Washington Family of Millcreek and the Miles Family of Fergusonville for their exemplary recycling efforts.

PROCLAMATIONS, ORDINANCES AND RESOLUTIONS

- A. An Ordinance to Reaffirm the Prior Enactment of Ordinance No. 91-10 Providing for the Vacation of Williams Street and a Portion of Headley Avenue and Ordinance No. 91-28 Providing for the Vacation Portion of Headley Avenue between the Westerly End of Headley Avenue and Hanford Street, a Portion of Headley Avenue between Williams Street and Manning Boulevard, a Portion of Manning Boulevard from Headley Avenue to Sugden; and Harmer Street from Sugden Place to Headley Avenue : Consideration to Adopt.**

Barbara Bill, Elford Road, asked what it means to vacate a street. President Bowen explained that the Township will no longer be responsible for the maintenance of the street. Township Manager McCauley stated that it would no longer to a public right-of-way.

Motion by Vice President Murphy and seconded by Mr. Glasson Approving the Ordinance of Reaffirm the Prior Enactment of Ordinance No. 91-10 Providing for the Vacation of Williams Street and a Portion of Headley Avenue and Ordinance No. 91-28 Providing for the Vacation Portion of Headley Avenue between the Westerly End of Headley Avenue and Hanford Street, a Portion of Headley Avenue between Williams Street and Manning Boulevard, a Portion of Manning Boulevard from Headley Avenue to Sugden; and Harmer Street from Sugden Place to Headley Avenue.

Motion carried unanimously by a vote of 7 – 0.

- B. A Resolution Authorizing the Naming of the Route 13 East Industrial Park: Consideration to Adopt.**

Robert White, Executive Director Redevelopment Authority of the County of Bucks, is requesting Council rename certain parcels of land situated on Route 13 in the Township of Bristol and known as Tax Map Parcel Numbers 05-065-081, 05-065-082, 05-065-083-02 and 05-065-083 as an industrial park to be known as the Route 13 Industrial Park East in order to obtain grant funding for the commercial development of the parcels.

Motion by Mr. Antonello and seconded by Vice President. Murphy Authorizing the Naming of the Route 13 East Industrial Park

Motion carried unanimously by a vote of 7– 0.

- C. A Resolution Authorizing the Submittal of a Grant Application by the Bristol Township Police Department to the COPS Hiring Program (CHP) Grant U.S. Department of Justice, Office of Community Oriented Policing: Consideration to Adopt.**

Township Manager McCauley, stated this is the second time around for the Police Department Applying for the CHP Grant which will provide funding for the hiring of new officers. The Grant award will cover 75% of the approved entry level salary and fringe benefits of each newly hired and/or rehired full-time career law enforcement officer over the three-year (36 month) award period. A maximum grant of \$125,000 per officer position which requires minimally a 25% local cash match. Requests will be capped at 5% of the actual sworn strength of the department at date of application, which allows the department to ask for three sworn officers.

Motion by Mr. Glasson and seconded by Mr. Monahan Authorizing the Submittal of a Grant Application by the Bristol Township Police Department to the COPS Hiring Program (CHP) Grant U.S. Department of Justice, Office of Community Oriented Policing Services.

Motion carried unanimously by a vote of 7 – 0.

D. A Resolution Authorizing the Submission of a Grant Application for 2017 Automated Red Light Enforcement Program: Consideration to Approve.

Mr. Swichar stated the Department of Transportation (PennDot), has established funding through the Automated Red Light Enforcement (ARLE) Program to provide transportation enhancement grant opportunities to improve highway safety and mobility. The Township has designated the existing traffic signal equipment located at the intersection of South Oxford Valley Road and Queen Anne Drive for replacement.

Motion by Vice President Murphy and seconded by Mr. Allen Authorizing the Submission of a Grant Application for 2017 Automated Red Light Enforcement Program.

Motion carried unanimously by a vote of 7 – 0.

REPORT FROM TOWNSHIP MANAGER

Mr. McCauley recognized Dominic Andrews and Troop #316 of Levittown, attending tonight's meeting to obtain his Citizenship and Community Merit Badge. The Township Manager congratulated Dominic and asked that he return to a Council meeting once he receives Eagle Rank for a commendation.

REPORT FROM TOWNSHIP SOLICITOR

Mr. Flager read into the record an Extension and Continuance Request of their Land Development Application from Ampol until December 31, 2017.

Motion by Vice President Murphy and seconded by Mr. Antonello to Accept the Extension AND Continuance of their Land Development Application Request to December 31, 2017 from Ampol.

Motion carried unanimously by a vote of 7 – 0.

NEW BUSINESS

A. Report on the Results of the Financial Operations of 2016.

Mr. McCauley stated that Bristol Township was a financially distressed municipality five years ago, but now has improved fiscal health. There were no fund reserves used as revenue to balance the budget in 2016 and the Township finished the year with a \$3,535,182 General Fund surplus beating projection by \$3,262,082. Revenue came in \$2,324,306 higher than original 2016 adopted budget and expenses came in \$937,776 lower than budget projection. Council paved 14.6 miles of Township highways, completed a \$1.3 million renovation project to the exterior of the municipal complex, continued to increase residential recycling performance to an outstanding 71.98% overall increase from 2013 to 2016 and provides the only free electronics recycling program in Bucks County. Mill Creek Road and Orangewood Drive traffic signals were upgraded through an RDA Grant. Reduced abandoned /vacant homes from 208 to 85 and blighted 18 residences through the Blight Program. The Township acquired 3.13 acres of a former trailer park in Croydon to become a passive community park and welcomed 114 new businesses in 2016.

Township Manager McCauley thanked Council for their incredible work and dedication to the residents of Bristol Township and encouraged Council to continue to hold the line on taxes, invest in the Township's infrastructure, such as roads, bridges, storm sewer and Wastewater facilities and to continue to encourage investment by businesses in our Township to create jobs for residents and grow Tax base.

B. Bids for Croydon Pump Station: Consideration to Accept.

Remington, Vernick & Beach Engineers has tabulated and reviewed the bids received on June 7, 2017 for the upgrades to the Croydon Manor Pump Station. Four (4) Bids were submitted ranging from \$333,330.00 to \$355,000.00. The low bidder, Eastern Environmental Contractors, Inc. submitted a Base Bid in the amount of \$333,330.00.

Motion by Mr. Antonello and seconded by Mr. Monahan to accept the low bid of \$333,330.00 from Eastern Environmental for the upgrades at the Croydon Manor Pump Station.

Motion carried unanimously by a vote of 7 – 0.

COMMENTS FROM COUNCIL MEMBERS

President Bowen requested an update from the Township Engineer, concerning the bridge repairs to Millcreek and Plumridge.

Township Engineer, Kurt Schroeder, stated the hope is to have the bid for the pedestrian bridge project out this summer and replace it this fall. In the event costs come in too high we plan on at least demolishing the existing bridge due to safety concerns of people still using it despite it being closed.

Councilman Allen addressed the issue of refunding a portion of the school district's permits fees. President Bowen stated a condition on refunding a portion of the permits was that their meetings were to be consistently broadcasted live and to date that condition has not be met.

Mr. Antonello welcomed Maryann Wagner to Council and inquired about the Splash pad and the cable franchise agreement with Comcast. Mr. McCauley stated that the application for the Splash Pad has been submitted and we are waiting for the decision.

Mr. McCauley stated that employees and board members participated in a Focus Group a few months back to discuss how we can better utilize the Township cable channels in the future. Mr. Swichar elaborated the Focus Group Report is currently being finalized and the Cohen Group Law Firm will be using that report during their negotiations with Comcast.

OPPORTUNITY FOR RESIDENTS TO ADDRESS COUNCIL

Chuck Clayton, requested information pertaining to "dogs at large" and/ or vicious dogs.

Rod Boyle, 2602 Woodlawn Drive, requested Council's help in getting a problem property cleaned-up and in compliance with the Township Code.

West Rexler, 504 Western Ave, spoke of issues not pertaining to Township Business.

Motion by President Bowen and seconded by the entire Council to adjourn the meeting.

Motion carried unanimously by a vote of 7- 0.

The meeting was adjourned at 8:34 pm.

Respectfully submitted,

Kate Murphy
Township Secretary

RECAP OF THE JUNE 15, 2017 COUNCIL MEETING

1. Approved the outstanding Voucher List and Requisitions from June 15, 2017.
2. Approved the May 18, 2017 Council Meeting Minutes.
3. Confirmed the appointment of Maryann Wagner as new Council member to fill the unexpired term of Amber Longhitano.
4. Administered the Oath of Office to Maryann Wagner.
5. Approved the Appointment of Chris Harkins to the Planning Commission.
6. Presentation of Monthly Awards for Exemplary Recycling Performance.
7. Adopted Ordinance 2017-4 Reaffirming the Prior Enactment of Ordinance No. 91-10 Providing for the Vacation of a Portion of Williams Street and a Portion of Headley Avenue and Ordinance No. 91-28 Providing for the Vacation of a Portion of Headley Avenue between the Westerly End of Headley Avenue and Hanford Street, a Portion of Headley Avenue between Williams Street and Manning Boulevard, a Portion of Manning Boulevard from Headley Avenue to Sugden Place; and Harmer Street from Sugden Place to Headley Avenue.
8. Adopted Resolution 2017-38 Authorizing the Naming of the Route 13 East Industrial Park.
9. Adopted Resolution 2017-39 Authorizing the Submittal of a Grant Application by the Bristol Township Police Department to the COPS Hiring Program (CHP) Grant U.S. Department of Justice, Office of Community Oriented Policing.
10. Adopted Resolution 2017-40 Authorizing the Submission of a Grant Application for the 2017 Automated Red Light Enforcement Program.
11. Approved a motion to accept the extension of time from Ampol to December 31, 2017.
12. Heard a Report on the Results of the Financial Operations of 2016.
13. Accepted the low bid of \$333,330.00 from Eastern Environmental Contractors for the Croydon Manor Pump Stations upgrades.

Meeting adjourned at 8:34 pm.